



UPLB CEAT AA INC. STUDENTS' FINANCIAL ASSISTANCE PROGRAM Undergraduate Internship Grant

Background Information:

A financial assistance program of the CEAT AA to provide support for the internship-related expenses of CEAT students. The grant amounts to a maximum of Php10,000.00 but will be pro-rated depending on the location of Host Training Institution (HTE) to accommodate more students to the grant. The grant will be given in two tranches: 50% will be given upon approval of the grant, and the other 50% will be given upon submission of a copy of the certification of completion of the internship.

Eligibility

The applicant must:

- Be a bonafide student at the University of the Philippines Los Baños College of Engineering and Agro-industrial Technology;
- Be officially enrolled in an internship course (198 course);
- Not be subject of any disciplinary action by the University or of any offense punishable by law.

Application Procedure:

- Submit the following to the CEAT OCS via google form link: <https://forms.gle/4zRbTYTgSZnFSPaR8>
 - OCS-certified screenshot of enlistment in AMIS. *Note:* Enrollment in a 198 course shall be verified by OCS before awarding of grant.
 - Form Grant 1c (Application Form) duly signed by the internship Faculty-in-Charge, CEAT OCS, and the student.
 - Attachments:
 - ITR or Certificate of Indigency or Tax Exemption Certificate
 - Grant Form 1c.1. Certification of No Allowance from HTE

These attachments may be submitted until the end of Matriculation Period. Scanned or electronic copies will be accepted. The grant will be awarded only after completion of supporting documents.

- Deadline of Submission of Application is on **01 July 2024** for Midyear 2024.

Deadline of Application (for guidance in determining deadline of applications):

Last day of General Registration period in UPLB.

An extended call for application may be conducted if the available number of slots are not yet filled.

Evaluation Period:

After end of Matriculation Period by the CEAT Scholarship Committee.

Schedule of Grant Award:

During internship period.

Evaluation Criteria:

Distance from Home Municipality/UPLB	(20)
Family Income	(30)
(Absence of) Allowances from HTE	(20)
(Absence of) Support from scholarship and others	(20)
Academic Standing	(10)